

Warehouse Worker Calgary, Alberta

Founded in Edmonton in 1990, Hi-Tech Seals is a leading Canadian seal distribution company, with a longstanding commitment to customer service. The company's technical sales staff works closely with customers to find the best solution for sealing needs. We provide a complete line of sealing products, along with molded rubber products, plastics, ceramics, tungsten carbide parts as well as custom machining to meet our customer's needs. In over 20 years Hi-Tech Seals has grown to 5 locations across Canada providing products that perform beyond the customer's expectations.

We are committed to our employee's professional development & career growth. With over fifty in-house training courses to educate our employees on our products and the industries they are used in. In addition, Hi-Tech Seals supports external training programs for software, designations & other beneficial courses to help employees advance. At Hi-Tech Seals our people are a key competitive advantage.

Reporting to the Office Manager, you will be responsible for receiving, shelving stock, replenishing stock on shelves, inspections, maintaining inventory counts, stock transfers, housekeeping, and other duties. Other duties will include at time shipping, order picking, packing and overall warehouse maintenance. This position may also be required to provide counter sales service to customers.

The skills needed for this job include basic computer skills, good communication skills, ability to use measuring tools, ability to operate a forklift safely, and a basic mechanical aptitude.

We offer excellent advancement opportunity and are willing to train the right person. Our ideal candidate has a strong work ethic with organizational abilities that will get the job done on time and accurately. Excellent communication skills, the ability to work in a computerized environment and a high school diploma are required. If you possess a technical background, then this is the opportunity for you!

Join a company that excels in developing and empowering employees to reach their potential.

Interested applicants should submit their application to Human Resources, Hi-Tech Seals Inc., Bay 3, 5940-30 Street SE, Calgary, AB T2C 1X8; email cgyhr@hitechseals.com or visit our website at www.hitechseals.com